

**MADISON ATHENS-CLARKE OCONEE REGIONAL  
TRANSPORTATION STUDY (MACORTS)  
BYLAWS**

**A. PURPOSE**

The MACORTS organization was formed in March 1969 with The Memorandum of Understanding between the City of Athens, Clarke County, and the State Highway Department of Georgia (later renamed the Georgia Department of Transportation). The northern portion of Oconee County and the southern portion of Madison County including the cities of Hull and Colbert were later incorporated into the study area. Small portions of Oglethorpe and Jackson Counties were included within the MPO planning boundary in 2013, but the counties opted not to participate in the planning process. The purpose of MACORTS is to implement the 3-C (comprehensive, cooperative, and continuing) transportation planning process, update the Transportation Plan, and prepare all necessary studies and reports for the MACORTS area.

**B. ORGANIZATION**

The MACORTS organization shall consist of two committees – the Technical Coordinating Committee (TCC) and the Policy Committee (PC). The TCC is responsible for providing technical input on various transportation planning issues to the Policy Committee. The PC is the decision making body of MACORTS. The Athens-Clarke County Planning Department shall provide planning and administrative support to the MACORTS Committees. The PC may occasionally appoint various subcommittees to deal with specific transportation issues. These subcommittees are appointed by the PC and will work with the MACORTS planning staff and report to the PC and TCC.

The Athens-Clarke County Planning Commission, the Oconee County Appointed Citizen Representative, and the Madison County Planning and Zoning Commission are designated as Citizen Advisory Committees (CACs) to MACORTS for their respective counties. Each CAC will review and comment to the MACORTS Policy Committee on studies prepared by MACORTS that address public policy issues, including the Transportation Plan and the Transportation Improvement Program.

**C. COMMITTEE MEMBERSHIP**

*Policy Committee*

The PC shall consist of eight voting members. The members shall include:

Madison County Representatives

Chair, Madison County Board of Commissioners

Chair, Madison County Planning & Zoning Commission

County Engineer, Madison County (Alternate)

Zoning Administrator, Madison County (Alternate)

Athens-Clarke County Representatives

Mayor, Athens-Clarke County Government

Chair, Athens-Clarke County Planning Commission

Manager, Athens-Clarke County (Alternate)

Planning Director, Athens-Clarke County (Alternate)

University of Georgia Representatives

Senior Vice President for Finance and Administration,  
University of Georgia

Associate Vice President for Auxiliary & Administrative Services, University of  
Georgia (Alternate)

Oconee County Representatives

Chair, Oconee County Board of Commissioners

Citizen Representative, Oconee County  
(appointed by Oconee County Board of Commissioners)

Administrative Officer, Oconee County (Alternate)

Strategic & Long Range Planning Director, Oconee County (Alternate)

Georgia Department of Transportation Representatives

Commissioner, Georgia Department of Transportation

Chief, Urban Area Planning Bureau, Georgia DOT (Alternate)

Additionally, the PC has Ex-Officio members who have no formal voting powers. These members include: Division Administrator, Federal Highway Administration; Director of Office of Planning & Program Development, Federal Transit Administration; and the District Engineer, Georgia Department of Transportation. Additional alternate members may be appointed in the event of absence. As a courtesy, the Chairpersons and Planning Directors in Oglethorpe and

Jackson Counties will be included on the Policy Committee mailing list, though they are not members of the Policy Committee.

*Technical Coordinating Committee*

The TCC shall consist of the following or designees:

Madison County Representatives

Zoning Administrator, Madison County

Road Department Director, Madison County

Assistant Superintendent for Administration and Operations (Madison County Schools)

Member (non-chair), Madison County CAC

Athens-Clarke County Representatives

Manager, Athens-Clarke County

Planning Director, Athens-Clarke County

Transit Director, Athens Transit System

Public Works Director, Athens-Clarke County

Public Utilities Director, Athens-Clarke County

Airport Director, Athens/Ben Epps Airport

Director, Athens Downtown Development Authority

Director, Athens Area Chamber of Commerce

Chair, Oconee Rivers Greenway Commission

Transportation Planners, Athens-Clarke County

Engineering Administrator, Athens-Clarke County

Member (non-chair), Athens-Clarke County CAC

Traffic Engineer, Athens-Clarke County

Athens-Clarke County School District Director of Transit Operations

Athens-Clarke County Environmental Coordinator

University of Georgia Representatives

Director of Auxiliary Services, University of Georgia

Campus Transit Manager, University of Georgia

Oconee County Representatives

Administrative Officer, Oconee County

Planning Director, Oconee County

Strategic & Long Range Planning Director, Oconee County  
Oconee County Appointed Citizen Representative  
Representative of Oconee County Public Works Department  
Oconee County School Board Superintendant or his designee

Georgia Department of Transportation Representatives

Transportation Planner (Highway) Georgia Department of  
Transportation

Transportation Planners (Transit) Georgia Department of  
Transportation

District Representative, Georgia Department of Transportation

District Pre-Construction Engineer, Georgia Department of  
Transportation

Other Representatives

Transportation Planner, Northeast Georgia Regional Commission  
Representative, Norfolk Southern Railway

Representative, CSX Railway

Representative, Georgia Motor Trucking Association

District 11 Representative, Georgia Rail Passenger Authority

and other members who may be assigned by the Policy Committee from time to time.

Additionally, the TCC has Ex-Officio members who have no formal voting powers. These members include: the Director of Campus Planning, University of Georgia; the Transportation Planner, Federal Highway Administration; and Community Planner, Federal Transit Administration. Additional alternate members may be appointed in the event of absence. As a courtesy, the Chairpersons and Planning Directors in Oglethorpe and Jackson Counties will be included on the Policy Committee mailing list, though they are not members of the Policy Committee.

**D. MEETINGS**

The MACORTS TCC and PC shall meet monthly or as often as necessary. TCC meetings shall be held on the fourth Wednesday of the month and PC meetings shall be held on the second Wednesday of the month. It may occasionally be necessary to conduct special called committee meetings. These special called committee meetings and subcommittee meetings shall be held at a time convenient for as many members as possible.

**E. POWERS**

The Planning Director of Athens-Clarke County shall serve as the Chair of the TCC. The Chair of the PC shall alternate annually among the CEO's of the member counties, unless otherwise voted by the PC membership. The term of the Chair of the PC shall begin with the first meeting of the calendar year. The successor to the Chair of the PC shall be designated as the Vice-Chair of the PC and shall serve as Chair in the event that the Chair is unavailable. The Transportation Planner for the Athens-Clarke County Planning Department shall serve as the secretary for the TCC and PC. Subcommittee chairs shall be appointed by the Chair of the PC. Committee and subcommittee actions at all meetings (including motions and voting) shall follow generally accepted guidelines as adopted by the PC.

**F. QUORUM**

A Quorum shall exist in PC and subcommittee meeting when more than one-half (1/2) of the voting members are present. A quorum of the TCC shall exist when at least ten of the voting members are present.

**G. AMENDMENTS TO THE BYLAWS**

Occasionally it may become necessary to amend the Bylaws. The PC shall review any proposed additions and changes to the Bylaws and amend these changes as necessary.

**Certification**

I hereby certify that the above is a true and correct copy of the Bylaws adopted by the Madison Athens-Clarke Oconee Regional Transportation Study Policy Committee at a meeting held on June 12, 2013.

6/12/2013  
Date

Anthony Dove  
Anthony Dove  
Chair, MACORTS Policy Committee