

SUMMARY MINUTES

MACORTS Policy Committee
Athens-Clarke County Planning Department – Auditorium
120 W. Dougherty Street - Athens
Wednesday, March 8, 2017
10:00 a.m.

Voting Members Present: Nancy Denson, Athens-Clarke County
John Daniell, Oconee County Chairman
John Scarborough, Madison County Chairman
Radney Simpson, GDOT Planning
Flynn Warren, Oconee County Citizen
Jim Anderson, Athens-Clarke County Citizen

Others Present: Sherry McDuffie, MACORTS Staff
Cherie Varnum, MACORTS Staff
Brad Griffin, Athens-Clarke County Alternate
Butch McDuffie, Athens Transit System
Darius Malone, GDOT Planning
Matt Risher, GDOT Planning
Kelly Gwin, GDOT Planning
Kim Coley, GDOT District 1
Sarah Bell, Oconee County Citizen
Russ Page, Oconee County Citizen
Ann-Marie Day, FHWA

I. CALL TO ORDER

Mr. Griffin called the meeting to order at 10:10 am. He welcomed the two new Policy Committee members, John Scarborough and John Daniell. Ms. Denson came in shortly after the meeting was called to order.

II. APPROVAL OF OCTOBER 12, 2016 MEETING MINUTES

Mr. Warren noted a minor correction in the minutes. Mr. Anderson made a motion to approve the minutes with the minor change for the October 12, 2016 Policy Committee Meeting Minutes. Mr. Warren seconded the motion. The vote was unanimous.

III. REVIEW OF PUBLIC COMMENT RECEIVED AT TCC MEETINGS / PLANNING COMMISSION MEETINGS

Ms. McDuffie explained to the new Policy members that every Technical Coordinating Committee (TCC) meeting begins with an opportunity to hear from the public. She also noted that an opportunity to comment on MACORTS activities is also included on the agenda for each ACC Planning Commission meeting. She stated that comments received are summarized to the Policy Committee for review.

Ms. McDuffie stated that on February 22, 2017, Mr. Lee Becker, a citizen from Oconee County, questioned whether MACORTS would be involved in the development of a project to widen SR 15 in Greene and Oconee County. TCC members explained that the

project is outside of the MACORTS area. Therefore, MACORTS would not be involved in the development of that project.

IV. REVIEW AND DETERMINATION OF THE DRAFT REQUEST FOR PROPOSALS TO ENGAGE A CONSULTANT TO UPDATE THE LONG RANGE TRANSPORTATION PLAN TO 2045

Ms. McDuffie noted that last year MACORTS was selected to receive \$280,000 of federal planning funds to hire a consultant to complete the update of the LRTP and bring it into compliance with all current regulations. MACORTS is ready to publish the Request for Proposals. She stated the procurement guidelines published by FHWA during FY 16 require the RFP to be reviewed by TCC and Policy Committee before it can be advertised. TCC recommended approval of the document at their meeting on Feb. 22, 2017 with a couple of minor revisions.

Ms. Denson questioned the amount of funding to hire the consultant. Ms. McDuffie clarified that the \$280,000 is in federal funds and the rest of the funding includes local match for a total of \$350,000.

Mr. Daniell made a motion to recommend approval of the Draft RFP to go out for advertisement. Mr. Warren seconded the motion. The vote was unanimous.

V. REVIEW AND DETERMINATION OF THE CONSULTANT REVIEW COMMITTEE

Ms. McDuffie explained that once the RFP has been advertised and proposals are submitted, a review committee will need to score the submittals and choose a consultant. She reviewed the proposed membership of the committee.

Mr. Daniell made a motion to recommend approval of the Consultant Review Committee membership and process. Mr. Scarborough seconded the motion. The vote was unanimous.

VI. OLD BUSINESS

There was none.

VII. NEW BUSINESS

There was none.

VIII. ADJOURN

Ms. Denson adjourned the meeting at 10:16am. The next Policy Committee meeting is scheduled for April 12, 2017.