

## **SUMMARY MINUTES**

MACORTS Policy Committee  
WebEx Virtual Meeting Platform  
Wednesday, February 9, 2022  
10:00 a.m.

### **Members Present:**

Kelly Girtz, Mayor, Athens-Clarke County  
Brad Griffin, MACORTS / ACC Planning  
John Daniell, Oconee County Chairman  
Dave Henson, Oconee County Citizen  
Tom Caiafa, GDOT Planning Office Alternate  
Todd Berven, UGA Transit System

### **Others Present:**

Rick Cowick, ACC Planning  
Victor Pope, ACC Transit Department  
Kimberly Grayson, GDOT Planning Office  
Sue Anne Decker, GDOT District 1  
Lee Becker, Oconee County Citizen  
Jeremy Durrence, GDOT District 1  
Virginia Hamilton, UGA Transit Alternate  
Sandy Beasley, ACC Planning

### **I. CALL TO ORDER / ROLL CALL**

Mayor Girtz, acting as Chair for Mr. Higdon, called the meeting to order at 10:05 am. Mr. Griffin called roll.

### **II. APPROVAL OF NOVEMBER 10, 2021 MEETING MINUTES**

Mr. Caiafa made a motion to approve the minutes of the November 10, 2021 Policy Committee meeting. Mr. Daniel seconded and the motion carried unanimously.

### **III. REVIEW OF PUBLIC COMMENT RECEIVED AT TCC MEETINGS / PLANNING COMMISSION MEETINGS**

There was no public comment.

**IV. REVIEW AND DETERMINATION OF FINAL FY23 UNIFIED PLANNING WORK PROGRAM**

Mr. Griffin explained that the UPWP is the MPO's hybrid of the annual Strategic Plan and budget. It sets the annual budget per category and dictates the type of work to be performed. There have been no changes to the numbers. He presented a table for the Local Match and 5303 Grants, noting that there has been one change since the last TCC meeting. There were some late planning emphasis areas that came from Federal Highway the first week of January after we had produced ??? recycling with this that was brought up by Ms. Day. Staff has made that modification.

Mr. Daniell moved to adopt the FY23 UPWP. Mr. Caiafa seconded and the motion carried unanimously.

**V. REVIEW AND DETERMINATION OF FINAL REQUEST FOR PROPOSALS FOR UPDATE OF METROPOLITAN TRANSPORTATION PLAN (MTP) TO 2050 & MEMBERSHIP OF PROPOSAL REVIEW COMMITTEE**

Staff, along with ACC's Finance Department, have prepared a draft RFP. The draft has been reviewed by GDOT and Federal Highway. No comments were received from Federal Highway, FTA or GDOT. The draft will go before the Policy Committee and the Technical Coordinating Committee for their approval. Once approved, it will go to the Finance Department for finalizing and advertising. The proposals received will be forwarded to the Consultant Review Committee for evaluation. The Consultant Review Committee is comprised of Brad Griffin, Transportation Planner (vacant), Jody Woodall, Stephen Bailey, Alan Lapczynski, Pat Hale, and Kim Greyson. Mr. Griffin is asking for a recommendation to approve the RFP for the update to the 2050 MTP, to authorize advertising for bids, as well as approve the membership of the Review Committee as provided in the handout.

Mr. Daniell moved to approve the recommendation, Mr. Henson seconded and the motion carried unanimously.

**VI. REVIEW AND DETERMINATION OF ADMINISTRATIVE MODIFICATIONS TO THE 2045 MTP AND FY21 – 24 TRANSPORTATION IMPROVEMENT PROGRAM TO UPDATE SAFETY PERFORMANCE TARGETS**

ACC is asked to annually update their safety targets and incorporate these targets into the Transportation Agency Safety Plan. The MPO can agree to support the State DOT target or establish a target specific to the individual MPO. MPOs must establish these targets no later than February 27<sup>th</sup> of each year. Mr. Griffin referred to the handout for targets set by DOT. As in prior years, Staff's

recommendation is to support and approve the targets set by the State. The motion requested is to adopt the administrative modification to both the MTP and the FY21 – 24 TIP to update the Safety and Performance Targets in support of GDOT's Performance Target as done previously.

Mr. Caiafa moved to approve the recommendation, Ms. \_\_\_\_\_ seconded and the motion passed unanimously.

**VII. REVIEW AND DETERMINATION OF ADMINISTRATIVE MODIFICATIONS TO THE 2045 MTP AND FY21 – 24 TRANSPORTATION IMPROVEMENT PROGRAM TO UPDATE TRANSIT ASSET MANAGEMENT PLAN TARGETS**

This item was removed from the agenda. The information needed is expected to be available by \_\_\_\_\_.

**VIII. REVIEW AND DETERMINATION OF ADMINISTRATIVE MODIFICATIONS TO THE 2045 MTP AND FY21 – 24 TRANSPORTATION IMPROVEMENT PROGRAM TO UPDATE PUBLIC TRANSPORTATION AGENCY SAFETY PLAN TARGETS**

Mr. Griffin noted that this is an administrative modification to ACC Transit Department's Safety Plan. No public comments are required. Mr. Griffin is requesting consideration for adopting the administrative modification to update the performance targets in support of the ACC Transit Department's 2022 PTASP targets as outlined in the handouts.

Mr. Daniell moved to approve the request, Mr. Henson seconded and the motion passed unanimously.

**IX. REVIEW AND DETERMINATION OF PUBLIC INVOLVEMENT FOR DRAFT AMENDMENT TO THE FY21 – 24 TRANSPORTATION IMPROVEMENT PROGRAM FOR THE SR 10LP AT MIDDLE OCONEE RIVER BRIDGE PROJECT**

For clarification, this discussion is regarding the bridges on Loop 10 in close proximity to Ben Burton Park and Mitchell Bridge Road. We have been asked to shift the construction phase that is currently in FY25 to FY22 which takes this back into the first tier of the TIP. Mr. Griffin provided the proposed timeline in the handout. This is the first review to establish a public comment period. The proposal is to advertise in all three areas but the public meetings will be virtual on Feb 28 from 5 to 6 p.m. as well as an in-person meeting on March 2 from 3:30 to 5:30 p.m. in the Planning Department. Once the comment period has closed, the comments will be processed and will return to the TCC at the March 23 meeting.

It will then go back to the Policy Committee for a final vote at the April 13<sup>th</sup> meeting. The motion requested is to approve the amendment to go to public comment for review.

Mr. Daniell moved to approve the request, Mr. Caiafa seconded and the motion passed unanimously.

Mayor Girtz asked for clarification regarding the bridges referenced. Mr. Griffin said this is just the Loop bridges.

#### **X. OLD BUSINESS**

There is no old business.

#### **XI. NEW BUSINESS**

There is no new business.

#### **XII. ADJOURN**

Mr. Griffin explained that the Transportation Planner position is such a specialized position that the ability to find a seasoned TP that knows the details of running an MPO are difficult based on what is trending in the job market.

Mr. Caiafa moved to adjourn the meeting, Mr. Daniell seconded. The meeting adjourned at 10:21 a.m. The next Policy Committee meeting is scheduled for March 9, 2022.